

- Full time, 37 hours per week
- Based at home and in local Community Access Points (will require regular travel across district)
- Starting salary £27,741 pa + excellent benefits

The opportunity

We have an exciting opportunity for a self motivated, well organised Money Advice Technical Supervisor to supervise and lead our Money Advice Team. The role involves managing the team, delivering accessible, client focused money advice casework through face to face, digital and telephone channels whilst also providing technical supervision and support in line with the Money Advice and Pensions Service Quality Framework.

The ideal person

To be successful, you will have 2 years recent full time (or equivalent part time) experience of delivering debt casework and have gained a MaPS accredited qualification (or be willing to do so within 6 months of employment commencing). You will also have proven experience in leading a team along with excellent communication and time management skills.

Who we are

We are a locally focused charity with over 100 volunteers and employees covering the whole of the Cheshire West area. We provide free, impartial advice and information on a wide range of issues to our local community and are the largest independent provider of generic advice within the district.

As an employer we offer flexible working wherever possible, an enhanced holiday entitlement and enhanced sick pay. We provide support, coaching and mentoring, and encourage all staff to have autonomy in their work.

Applications

Please contact Nicki Berg, HR Consultant nicola.berg@citizensadvicecw.org.uk for more information and a job pack. Please ensure you read the job pack, in particular the person specification and complete the application form accordingly. Job application forms are accepted by email or post.

The application deadline is Friday 21 May 2021.

Citizens Advice Cheshire West is committed to equality and diversity and welcomes applications from all sections of the community.

Citizens Advice Cheshire West treats your personal data collected during the recruitment process in accordance with its data protection policy. Information about how your data is used and the basis for processing your data is provided in our job applicant privacy notice at

<https://www.citizensadvicecw.org.uk/job-applicant-privacy-policy>