



These seminars are provided via funding from the **Money Advice Trust** as part of the **Wiseradviser** programme of training and support for money advisers

Free seminars on:

Debt & Disability

Introduction to Bailiffs' Law

Liability for Debts after Death & Divorce

Please note that these courses are administered by the IMA. Should you have any queries regarding the courses, please contact the IMA on 0113 242 0048, or email training@i-m-a.org.uk

Seminar Dates and Times

Date	Seminar	Venue	Time	Lunch
11 May 2011	Debt & Disability	York	10.00 – 4.00	Provided
27 June 2011	Debt & Disability	Manchester	10.00 – 4.00	Provided
19 Sept 2011	Debt & Disability	Bristol	10.00 – 4.00	Provided
3 Oct 2011	Debt & Disability	Nottingham	10.00 – 4.00	Provided
21 Nov 2011	Debt & Disability	London	10.00 – 4.00	Provided
7 Dec 2011	Debt & Disability	Birmingham	10.00 – 4.00	Provided
27 May 2011	Introduction to Bailiffs' Law	Birmingham	10.00 – 4.00	Provided
10 June 2011	Introduction to Bailiffs' Law	Bristol	10.00 – 4.00	Provided
8 July 2011	Introduction to Bailiffs' Law	Nottingham	10.00 – 4.00	Provided
11 Aug 2011	Introduction to Bailiffs' Law	Manchester	10.00 – 4.00	Provided
9 Sept 2011	Introduction to Bailiffs' Law	London	10.00 – 4.00	Provided
20 Oct 2011	Introduction to Bailiffs' Law	York	10.00 – 4.00	Provided
25 July 2011	Liability for Debts after Death & Divorce	London	10.00 – 4.00	Provided
7 Nov 2011	Liability for Debts after Death & Divorce	Birmingham	10.00 – 4.00	Provided



Further Information

DEBT AND DISABILITY

Aim

This course will cover issues which arise when advising disabled clients, both in terms of the relevant law and tactics, and in adapting our own policies and procedures.

Objectives

By the end of the day, delegates will be provided with the tools and knowledge to:

- Advise clients and their representatives on capacity issues, including other options where challenging capacity to contract is not appropriate
- Understand issues around advising clients who may lack capacity, including the role of the Court of Protection and the appointment of litigation friends under CPR 21
- Recognise the duties of public authorities and other companies towards disabled consumers, including the requirements under the Equality Act 2010
- Understand the implications of the repeal of previous disability discrimination legislation
- Address issues of disability discrimination and ensure this does not happen as part of the advice delivery process

Level: Caseworker / specialist

Facilitator: Alexa Walker

Alexa has worked as a consultant and trainer in debt since 2007 and as a locum at Citizens Advice Specialist Support for the last 2 years. Alexa graduated with a law degree in 2002 and has worked in not for profit advice ever since, now working for the IMA as Training and Policy Officer. Alexa is chair of South Yorkshire Housing Law Group and a regular contributor to Adviser and Quarterly Account.

INTRODUCTION TO BAILIFFS' LAW

Aim

This course will give advisers a basic understanding of the principles of bailiffs' law and the main areas where problems will arise.

Objectives

By the end of the day, participants will be able to:

- Identify the functions and powers of different sorts of bailiff;
- Outline the elements in the levy process;
- Understand the common errors and abuses that occur;
- Advise clients on the options for challenge to errors and evaluate their relative merits.

Level: Caseworker

Facilitator: John Kruse

John has worked in the field of social welfare for the last 28 years. He currently works part time for a CAB in East London and is a freelance writer and trainer. John is widely recognised as an expert in bailiff law and has been a regular contributor to Adviser and other journals. He has written several books on bailiff law and is editor of Bailiff Studies Bulletin.



Booking Information

LIABILITY FOR DEBTS AFTER DEATH & DIVORCE

Aim

This course is an introduction to some of the issues around probate and family law that impact on money advice. It will help advisers to establish liability for debts in certain situations and make referrals where necessary*.

Objectives

This course will help advisers to understand and advise on liability for debts in the following circumstances:

- The client is jointly liable for a debt with a deceased person
- The client shared assets jointly with a deceased person, and there are debts (including the operation of survivorship)
- The treatment of joint assets in bankruptcy before and after divorce
- The client has been ordered to pay joint debts by the family courts and is unable to do so
- Another person has been ordered to pay joint debts and the client is being pursued by the creditor

There will be opportunities for advisers to discuss cases and scenarios within the group.

Level: Specialist

Facilitator: Alexa Walker

Alexa has worked as a consultant and trainer in debt since 2007 and as a locum at Citizens Advice Specialist Support for the last 2 years. Alexa graduated with a law degree in 2002 and has worked in not for profit advice ever since, now working for the IMA as Training and Policy Officer. Alexa is chair of South Yorkshire Housing Law Group and a regular contributor to Adviser and Quarterly Account.

* This course is intended to assist money advisers to identify liability for debts and provide some initial advice. It will not equip advisers to provide general probate or family law advice.

BOOKING TERMS AND CONDITIONS

- By completing and returning the booking form, you are agreeing to accept the IMA terms and conditions.
- The IMA reserves the right at any time, without prior notice, to change the venue of any seminar and/or the tutor from that described in the published literature.
- The IMA also reserves the right at its absolute discretion and without liability to cancel any advertised seminar because of insufficient delegates in which event any monies paid will be refunded.
- Where a seminar is over-subscribed, a limit of two delegates from one agency may be imposed.
- Please inform us as quickly as possible if you would like to cancel your place. Although the seminars are free, we would appreciate sufficient time to contact replacements.

MAKING A BOOKING

- Complete the form on the following page and send it to us by email, post or fax (details below and on the booking form).
- We will send you booking confirmation and joining instructions by email.

IMA CONTACT DETAILS:

Post: IMA Training
First Floor
4 Park Court
Park Cross Street
Leeds LS1 2QH

Fax: 0113 234 5711

Tel: 0113 242 0048

Email: training@i-m-a.org.uk



IMA / Wiseradviser Training Booking Form

Seminar Details	
Seminar Title:	
Seminar Location:	
Seminar Date:	

Delegate Details	
First Name:	
Surname:	
Name of Organisation:	
Address:	
Email *:	
Tel:	
Special Requirements: (accessibility, dietary) (lunch is provided)	

* We will be using this email address for correspondence about the course.

Data Protection Act 1998

The IMA may use this data to inform you of its services when we believe it will be relevant to you. Please initial the box below if you do not wish to be contacted for this purpose. We will not pass your details on to third parties and it will be stored in line with the Data Protection Act 1998.

Please provide the following information

(Please tick the correct box)

1. Are you a member of the IMA? Yes No

2. If so, what is your membership number?

(Please tick the correct box)

3. Do you have an LSC contract? Yes No

4. Which type of agency do you belong to?

(Please tick 1 box only)

a. A CAB?

b. AdviceUK?

c. Other? Please specify.

Return completed form to:

Post: IMA Training
First Floor
4 Park Court
Park Cross Street
Leeds LS1 2QH

Fax: 0113 234 5711

Tel: 0113 242 0048

Email: training@i-m-a.org.uk

