

# MONEY ADVICE PERFORMANCE AWARDS 2010



## Application Form

### Section A

Please mark which category of award you are applying for.  
You can apply for more than 1 category but must use a separate form for each application

1. Money Adviser of the Year	
2. Debt Team of the Year	
3. Best Partnership Award	
4. Best New Initiative Award	
5. Best Social Policy Initiative Award	

### Section B

#### Contact Details:

**Name and contact details of the person / s or team you wish to nominate.**

(Please note that these details will be used on certificates for all finalists)

Name/s:	
Organisation / s	
Main contact name for all correspondence.	

Email address	
Postal Address:	
Telephone contact/s:	

**Section C**

**Is this application:**

Self nominated / nominated by a third party  
*(Please select one from above)*

**Section D** *to be completed ONLY if there is a third party nomination*

**If nominated by a third party please complete details below:**

<b>Name and contact details for nominating person</b>	
Name:	
Address (work or other):	
Email address	
Telephone contact:	
Employment title or role:	

**Does the person / organisation know they have been nominated?**

**Please tell us what your relationship is with the person / organisation you are nominating for the award.**

In no more than 500 words summarise the reasons why you think the person/s nominated by you deserve this award.

- You do not have to include evidence but please include reference/s to any evidence you feel is relevant
- We may get back in touch to ask you to support your claims

Please start here

### **Section E** *(To be completed when self nominating)*

- In no more than 2000 words please tell us how you think that you meet the judging criteria for the awards. Please see the information at the end of this form for further details.
- You do not have to include evidence but can provide additional information if you feel it is relevant in appendices.
- We may get back in touch to ask you to support your claims

Please start here

### **Additional Information to applicants:**

You may want to include information about any awards you have been awarded previously.

You may want to include an organisation chart.

You may want to include information on customer feedback.

You may want to include information on key performance indicators.

### **What the Panel is looking for:**

The Awards Panel will be looking for applicants to meet specific criteria in each category as follows:

**MONEY ADVISER OF THE YEAR** - The panel will be looking to make the award to an individual who has excelled in their field and made a contribution to clients individually or to money advice more generally that is over and above the call of duty.

**DEBT TEAM OF THE YEAR** - The panel will be looking for a team of two or more advisers who have raised standards and achieved high performance levels. The panel will be looking for evidence of effective procedures and an advice service that is customer focused with high levels of customer satisfaction.

**BEST NEW INITIATIVE AWARD** – The panel will be looking for a new initiative that has been introduced within the last 2 years that has improved the service to individual client’s needs or groups of clients and has resulted in higher levels of performance and or client satisfaction.

**BEST PARTNERSHIP AWARD** – The panel will be looking for evidence of a pro active partnership between two or more organisations focused on improving the advice service to clients.

**BEST SOCIAL POLICY INITIATIVE AWARD** - The panel will be looking for organisations to demonstrate that they have contributed to the area of social policy. There will need to be evidence of an initiative that has led to changes in practice and / or policy either locally, regionally or nationally and that these changes have improved the situation for clients in debt.

#### **Submitting this form**

Send your completed form by email to Caroline Siarkiewicz at <mailto:execdirector@i-m-a.org.uk> no later than 5.00 p.m. on 26<sup>th</sup> February 2010