

Dear member,

The IMA has launched this Case Review Form as an optional resource for our members. You can use the form within your organisation when reviewing open or closed cases. The form will be distributed with guidance to all members by email within the next couple of weeks.

IMA

Case Review Form and Guidance

November 2010

The form will assist you when reviewing cases and help you to check that all of the relevant actions have been carried out:

Administration details

Exploration and Diagnosis

Advice / Options

Support / Action

Signposting / Referral

Case recording

Casework management

Impact / outcomes for client

Social policy